

ZEN CENTER

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Minutes of the Business Meeting of February 1, 1964.

Trustees Present: Grahame Petchey, Betty Warren, Richard Baker, Jean Ross, Philip Wilson, Al Levinson, Della Goertz, Trudy Dixon.

Members Present: Pat Herreshoff, Harold Fore, Pam Tomkins, Paul Alexander, Pauline Petchey, Claud Dalenburg, Mike Dixon, Norm Stiegelmeier, Bill Kwong, Ginny Baker.

Guests Present: Reverend Susuki, J.J. Wilson, Sally Baker.

- 1) The meeting was called to order at 10 a m by the president, Grahame Petchey. The minutes of the business meeting of January eleventh were read. There were several corrections. Richard Baker pointed out that the difficulty mentioned in the minutes occurred at the August meeting rather than the February meeting of last year. Grahame Petchey felt that the word "legally" should be deleted in the sentence stating how long a pledge is binding. The word is misleading since a pledge is not "legally binding" in the strict sense of the word. Also, both Della Goertz and Trudy Dixon are trustees and should have been read as such in the minutes of the past few months.
- 2) Grahame Petchey pointed out some of the accomplishments of the past year: the regular publication of the Wind Bell, the streamlining of the mailing system, the good order of the financial books, and the change of the fiscal year from February to February instead of from August to August.
- 3) The annual fiscal report was given by the treasurer, Richard Baker. He reported that he and his wife, Ginny, brought the books to a perfect balance for the year. The total income for the year was \$3,615.82; the total expenditures came to \$3,322.29, leaving a net income of \$293.53. This plus the balance on hand at the end of the previous fiscal year, \$812.04, brought the new balance to "1,105.57.
- 4) The main business for the day was the election of new trustees and officers. Four trustees were elected to replace Paul Alexander, Della Goertz, Al Levinson, and Trudy Dixon, whose terms have expired. The new trustees are Jean Ross, Bill Kwong, Trudy and Mike Dixon. The present full list of trustees reads:

Jean Ross	}	whose terms expire next year
Richard Baker		
Grahame Petchey		
Betty Warren	}	whose terms expire in Feb., 1966
Bob Brown		
Philip Wilson		

Bill Kwong }  
Trudy Dixon } whose terms expire in February, 1967.  
Mike Lixon }

The new officers are:

President: Philip Wilson

Treasurer: Grahame Petchey

Vice-President: Betty Warren (re-elected)

Secretary: Trudy Dixon (re-elected)

- 5) Jean Ross next pointed out the need for a public relations manager, or someone whose duty it is to deal with the announcements Zen Center puts in the newspapers from time to time. It is very difficult to have them accurately reported. Claud Dalenburg suggested that rather than creating another elected office, that the responsibility for this be delegated by the trustees. Jean Ross pointed out that often an announcement must be quickly made and there is no time for all the trustees to meet; it is therefore better to have one person appointed for the job. Grahame Petchey made a motion that Jean Ross, assisted by Richard Baker, be made public relations manager in charge of newspaper accounts. The motion was seconded and passed.
- 6) It was also felt that one person should be in general charge of the Wind Bell. Richard Baker was appointed as editor, to be assisted by Trudy Dixon, who will write the monthly announcements for the publication.
- 7) Trudy Dixon brought up the topic of the revamping of the basis for membership in Zen Center, the need for which had been mentioned earlier in the meeting by Grahame Petchey. Grahame said that this should not be discussed until the officers have had a chance to review the situation and formulate suggestions.
- 8) The meeting was adjourned at 11:00 a. m.

Respectfully submitted,

*Trudy Dixon*

Trudy Dixon, secretary