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Zen Center

Minutes of the Meeting

Saturday, May 4, 1963

The meeting was called to order by the president, Grahame Petchey, at 10:00 a.m.

The minutes of the last meeting, April 6, were read.

Corporation Business

Regarding the March letter from the Federal Tax Commission, the president, Grahame Petchey announced that our lawyer, Mr. Mallac is taking care of the matter by mail and that we should hear the result of his inquiries in the near future. Grahame Petchey announced that there will be no problem in claiming charitable reductions on tax returns.

It was announced that the temple and Zen Center now have listings in the telephone book under both the yellow pages and the white pages. In the yellow pages, the listing is under both 'Zen Center' and 'Zen Soto Mission'. In the white pages, the listing is under 'Zen Center', 'Zen Soto Mission', and Reverend Suzuki.

GENERAL BUSINESS

It was announced that the tax commission has requested a statement of our income last year. A financial report is due every January for the year through December.

Our usual financial report has been made by the treasurer at our general business meeting ending his term of office in August. Since this would mean making up two financial reports a year, it was suggested that we change the general business meeting and the election of officers which takes place at that meeting until the first of February of each year. Since this would mean that the present officers would have an extended term of office, under the circumstances, it was decided to make a notice in the Windbell that at the next meeting, June 8, we will vote for the ~~extenuation~~ ~~of~~ ~~office~~ ~~of~~ ~~the~~ ~~present~~ ~~officers,~~ ~~for~~ ~~the~~ ~~purpose~~ ~~of~~ ~~the~~ ~~December~~ ~~financial~~ ~~report~~ ~~for~~ ~~the~~ ~~corporation.~~

Margaret Ikeda volunteered the idea of making a large, detailed lineage chart of the Patriarchs for lecture and study purposes. It was requested that Zen Center supply her with any funds she may need for the project. Everyone was in agreement with the idea.

FINANCIAL REPORT

Richard Baker, treasurer, gave a detailed report of pledges and expenditures from January of this year through April. He announced that our total savings as of May 1, 1963, are \$760.43.

The meeting adjourned at 10:35 a.m.